

Terms & Conditions

Banking Details – as per invoice

The following payment method are accepted:

- Electronic Transfer (EFT)
- Credit Card

JFa² Technical Training Institution NPC & Orbiton Academy adhere to the POPI Act

Enrolment and Payment of Fees

- ALL fees, including an administration fee to be settled upon registration/enrolment of any course presented by JFa² Technical Training Institution NPC.
- Overdue amounts shall be subject to the interest rate (8.5% per month), calculated from the Invoice Date until the date of payment.
- If any legal or other action can be taken by the college to recover any amounts due in terms of this agreement, the applicant/student/sponsor shall be liable for all costs including but not limited to collection commissions, attorney/clients' costs, tracing costs, etc.
- Should the college not be paid timeously and continues to allow the right of access to a student in arrears to continue their studies, the college may use its discretion in allowing the student the right of attendance as part of this contract.
- JFa² Technical Training Institution NPC reserves the right to revoke admission to a course without full payment upon which a student's enrolment will be cancelled.
- JFa² Technical Training Institution NPC further reserves the right to withhold access to any course and/or a student's results and certificate if full payment has not been received.
- No refund will be made on any monies paid to JFa² College in respect of registration, or fees. Should a student wish to change any course or subject it **should be done in WRITING within the first 14 Days** of classes commencing.

Students' Responsibilities

- Students must inform JFa² Technical Training Institution of any change of personal and/or payment information as supplied on their enrolment forms.
- Students confirm that they comply with and fully understand the admission requirements of a course upon enrolment.
- Students confirm their willingness to enrol for a course and they/sponsor accept all responsibilities for payment of relevant course fees.
- Any form of Registration is Accepted as Legal Confirmation of Registration for the course.

General

- Should a student be absent for a national examination, he/she will have to Register again for the following exam, this is applicable to all courses.
- The physical address of the student as set out in the registration form shall serve as the domicillium et executandi for all purposes in terms of this agreement.
- This contract comprises the entire agreement between the parties. No amendment, variations or cancellations shall be of force or effect unless presented in writing and signed by both parties.
- In the event of any dispute of any nature whatsoever arising between a student and JFa² Technical Training Institution NPC, South African legislation will apply, and the appropriate courts of South Africa will preside over jurisdiction.
- All intellectual property rights (i.e., rights in text, recordings, pictures, or other licensed materials) vests with JFa² Technical Training Institution NPC and students may not reproduce or distribute any such material.
- ALL COURSE FEES IS SUBJECT TO CHANGE

Cancellation Policy- Notification of Cancellation must be Submitted in Writing.

- Cancellations from Students will be accepted in Writing and without penalty within 7 days into the Trimester.
- A Fee of 25% will be allocated for cancellations received from 7-14 days of the Trimester commencement.
- The full fee will become payable if no cancellation is received as per point 1 & 2.
- Students who cancel outside the approved cancellation period will not be entitled to any refunds.
- Failure by any student to attend lectures for any reason whatsoever will not reduce liability to the total cost of the full course and the student shall be entitled to no credit or reduction because of the students' failure to attend the said lectures.
- Subjects can only be moved one Term.

Disclaimer

- ❖ Neither JFa² Technical Training Institution NPC nor any of its agents or representatives shall be held liable for any personal accidents, illness, losses, or damager so private property of students on any course.

Compulsory:

The onus is on the **ONLINE; FACE to FACE and EXAMINATION ONLY** Student ...

1. to ensure his/her Subject/s is loaded correctly onto all the various Systems.
2. to write 2 x Compulsory ICASS Tests per subject for a Term Mark.
3. to get over 40% for the Term Mark and attend 80% of classes.
4. to confirm their Tests & Term Mark prior to the Examination/s
5. to provide JFa² College/ Online Orbition Academy with their correct contact number and email address (no Third-Party Details is accepted)
6. to check Test Dates and Rosters regularly on the website and with Lecturers
7. PoR (Proof of Registration) is signed and send back to JFa² College within 3 days of Receipt in **private email address**.
8. Company students must provide their HR Department with copies of all progress reports and examination results.

Initial _____

POPI ACT

You hereby declare and confirm that you, as the person/entity/body/individual/company whose is providing information and hereinafter collectively referred to as the "client", do hereby irrevocably agree and understand that any/all information supplied or giver to the service provider, is done so in terms of the POPI Act.

Initial _____

Course Registration:

Documentation needed to be submitted/uploaded for your studies.

South African Students

- Birth Certificate/Identity Document (Proof of application for new ID/Passport)
- Most recent Academic results
- Certificates/Qualifications
- DHET Statement of result and Certificates

International Students (In addition to the above)

- Study Permit (valid for duration of study period)
- SAQA Foreign Qualifications Evaluation (www.saga.org.za)
- Passport

Online ☐ Face-to-Face ☐ Exam only ☐ AOD/Payment Plan ☐

The college reserves the right to cancel a subject for the term should there be less than 5 students for the designated subject.

NATED Engineering – Max of 5 subjects

Senior Certificate – 6 subjects to complete

Level:

Textbooks:

I hereby confirm the above course/subjects to be correct. I also confirm that I need to submit the required documentation and acknowledged that my enrolment will not be processed without it.

Signature: _____

Engineering Skills Programme N1 – N3:

Fitter & Turner / Electrician / Millwright / Motor & Diesel Mechanic / Auto Electrician

DHET – Engineering Skills Programme (Term 3 2025)

Mathematics N1
Engineering Science N1
Engineering Drawing N1

Mathematics N2
Engineering Science N2
Engineering Drawing N2

DHET – Engineering Skills Programme (Term 3 2025) Trade Choice Subjects

Fitting and Mechining N2
Electrical Trade Theory N2
Motor Trade Theory N2
Diesel Trade Theory N2
Industrial Electronics N2
Auto Electrical Trade N2

DHET – ENGINEERING SKILLS PROGRAM ARE REGISTERED (QCTO) SKILLS PROGRAMS AND ARE NOT FULL QUALIFICATIONS, FOR ARTISAN TRAINING AND ARTICULATION PURPOSES. A DHET STATEMENT OF RESULTS WILL BE ISSUED.

JFa² – Internal Skills Programme (Term 3 2025)
Trade Choice Subjects

JFa² – EXAM ONLY (Term 3 2025)
Choice Subjects

Fitting and Mechining N1
Electrical Trade Theory N1
Motor Trade Theory N1
Industrial Electronics N1

Aircraft Maintenance Theory N2 (Exam Only)
Aircraft Metalwork Theory N2 (Exam Only)
Logic Systems N2 (Exam Only)

Student will only receive a JFa² College Certificate if they complete Internal Skills Subjects at JFa²

NATED Engineering Structure N3 – N6:

Mechanical / Electrical / Civil Engineering

NATED Engineering Structure N3 (Term 3 2025)

Mathematics N3
Engineering Science N3
Engineering Drawing N3

Choice Subjects

Mechanotechnology N3
Electrotechnology N3
Industrial Electronics N3
Motor Trade Theory N3
Diesel Trade Theory N3

Important: Last chance to enroll for NATED Engineering Structure N3

NATED Engineering Structure N4 (Term 3 2025)	
Mechanical	Electrical
Mathematics N4 Engineering Science N4 Mechanotechnics N4 Mechanical Draughting N4 Supervisory Management N4 (Optional)	Mathematics N4 Engineering Science N4 Electrotechnics N4 Industrial Electronics N4 Supervisory Management N4 (Optional)
Civil Engineering	Minimum requirements: Previously enrolled NATED Students - N3 - NOV Level 4 - Grade 12 with Maths / Science - Pass 40% and above Phase out end of Term 1 2026
Mathematics N4 Building Administration N4 Quantity Surveying N4 Building Construction N4	
NATED Engineering Structure N5 (Term 3 2025)	
Mechanical	Electrical
Mathematics N5 Mechanotechnics N5 Strength of Materials N5 Mechanical Draughting and design N5 Fluid Mechanics N5 (Optional) Power Machines N5 (Optional) Supervisory Management N5 (Optional)	Mathematics N5 Electrotechnics N5 Industrial Electronics N5 Power Machines N5 Supervisory Management N5 (Optional)
Civil Engineering	Minimum requirements: Previously enrolled NATED Students - N4 or equivalent Phase out end of term 3 2026
Mathematics N5 Building Administration N5 Quantity Surveying N5 Building Construction N5 Building and Structural Surveying N5	
NATED Engineering Structure N6 (Term 3 2025)	
Mechanical	Electrical
Mathematics N6 Mechanotechnics N6 Strength of Materials N6 Mechanical Draughting and design N6 Fluid Mechanics N6 (Optional) Power Machines N6 (Optional) Supervisory Management N6 (Optional)	Mathematics N6 Electrotechnics N6 Industrial Electronics N6 Power Machines N6 Supervisory Management N6 (Optional)
Civil Engineering	Minimum requirements: Previously enrolled NATED Students - N5 or equivalent Phase out end of term 2 2027
Mathematics N6 Building Administration N6 Quantity Surveying N6 Building Construction N6 Building and Structural Surveying N6	
Important Notice: A minimum of five (5) students per subject is required to run a class at JFa ² College. If less than five (5) students enroll (per subject) it will automatically be moved to online.	

GCC : MECHANICAL AND ELECTRICAL ENGINEERING

Engineering Drawing	(M) (E)	N3
Engineering Science	(M) (E)	N4
Industrial Electronics	(M)	N4
Mathematics	(M) (E)	N4
Fluid Mechanics	(M)	N5
Strength of Materials	(E)	N5
Electrotechnics	(M)	N5
Control Systems	(M) (E)	N6
Mechanotechnics	(M) (E)	N6
Power Machines	(M) (E)	N6
Strength of Materials	(M)	N6
Fluid Mechanics	(M)	N6
Industrial Electronics	(E)	N6
Electrotechnics	(E)	N6
Supervisory Management	(M) (E)	N6

CONVERSION COURSE

To enable holders of the Mechanical Certificate of Competency or vice versa:

Electrotechnics	(M)	N6
Industrial Electronics	(M)	N6
Strength of Materials	(E)	N6
Fluid Mechanics	(E)	N6

(M) - Mechanical Engineering
(E) - Electrical Engineering

The subjects shown are only the highest levels to be attained. All the grades leading to that level must also be attained with a 50% pass mark (e.g. Electrotechnics N6 includes a pass in this subject on the N3, N4 and N5 levels).

Senior Certificate

Overview:

This will provide a means of entry for prospective students who are early school-leavers or did not have the opportunity to complete their NSC/Matric/Grade 12 or to redo and as a result can then qualify for university or college higher education and training.

This will also open the door to better employment opportunities.

Options available

1 – Senior Certificate Learners who did not write Matric Exam	2 – Amended Senior Certificate Learners who wrote Matric Exam	3 – Second Chance Program Learners who previously failed their Matric Exam
Requirements: <ul style="list-style-type: none"> - Must be 21 years or older - Must have a grade 9 or equivalent NQF level with 2 languages - Learners with incomplete SC or NSC 	The ASC provides additional opportunities for candidates to meet their academic goals by retaking or adding subjects. Requirements: <ul style="list-style-type: none"> - Must be 21 years or older - Previously completed Grade 12 or equivalent. 	Individuals who want to improve on subjects they have previously taken. Requirements: <ul style="list-style-type: none"> - People who could not complete matric due to various personal or academic reasons. - Must be 18 years or older

Learning Methods & Delivery

- Online with live classes weekly in the evening, per subject (1Hr-1.5Hr)
- Material in the form of info PDF/ exercises and Module recorded classes (Mp4) totalling approximately 75 Hours
- National exam will take place May/June once annually

Subject Combinations

Students can take 4-6 subjects (Course duration approximately 1 year)

Students can take 1-3 subjects (Course duration approximately 6 months)

Table A	Table A	Table B4	Table B4	Table B2	Table B3
First Language	Choose (1) Second Language	Choose (1)	Choose Any (3)		
Compulsory			Combination from Table B2/B3/B4		
English	English	Mathematics	Physical Sciences	Accounting	Geography
13300039	13310049	19320349	19320359	12320249	16320279
Afrikaans	Afrikaans	Mathematical Literacy	Computer Applications	Business Studies	
13300019	13310029	19320339	19320309	12320259	
IsiZulu	IsiZulu		Information Technology	Economics	
13300099	13310109		19320319	13230269	
Sesotho	Sesotho		Life Sciences		
13300139	13310149		19320329		

For additional information please contact

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